

PEACH AND NECTARINE RESEARCH PROGRAM BOARD MEETING
Minutes of the July 10, 2019 Board Meeting
PA Department of Agriculture
2301 North Cameron Street
Room 405
Harrisburg, PA 17110

Public notice of the July 10, 2019 Pennsylvania Peach and Nectarine Research Program Board Meeting was given on June 11, 2019, as stipulated by the Sunshine Law.

CALL TO ORDER

Sheila Gantz, Board Chair, called the meeting to order at 9:15 a.m. via telephone. Board members in attendance (in addition to Chair Gantz) included Norm Schultz, Vice Chair (via telephone); Tyler Fetters (via telephone); Wayne Hollabaugh (via telephone); Henry Frecon, (via telephone)

Absent, Tad E. Kuntz, Mike Kurek

Attending were Patrick Andrews, Board Liaison to the Department of Agriculture; Lindsay Young, Senior Manager, McKonly and Asbury; Char Riley, Administrative Assistant, Commodities and Marketing.

APPROVAL OF MEETING MINUTES

RESOLUTION 2019.04 -APPROVAL OF MINUTES

Presented by: Henry Frecon

Seconded by: Wayne Hollabaugh

Passed: Unanimously.

To approve the January 30, 2019 meeting minutes.

FINANCIAL REPORT

Lindsay Young, Senior Manager, McKonly and Asbury, referred Board members to the June 30, 2019 Balance Sheet for comparison to the total current assets, total current liabilities, and total fund balance noted on the June 30, 2018 Balance Sheet. Ms. Young inquired as to a partial payment of a bill dated 6/30 of 2018 from the Pennsylvania State University Research Accounting Office in regard to biological control options for the brown marmorated stink bug for a total of \$9,564. She asked members for additional information regarding why the balance in the amount of \$5,670 has not been paid. Mr. Andrews has the spreadsheet for all grants and

agreed to supply that information. There was further discussion regarding the matter. Ms. Young will send a copy of the Penn State invoice to Mr. Andrews.

Ms. Young referred members to the Income Statement for fiscal year ending June 30, 2019 for comparison to the June 30, 2018 fiscal year.

ASSESSMENT/AUDITS

Ms. Young discussed the P&N Assessment Report, which was prepared by Holly Zarefoss at the Pennsylvania Department of Agriculture for amounts collected in total, including 2017 and 2018 audit payments, and the 2019 marketing season amount collected thus far. Mr. Andrews discussed delinquent accounts from 1767 Clearview or Overlook Orchards or Strawberry Acres, which he indicated have not responded to letters or telephone calls. He will visit the area and knock on some doors before turning the matter over to the district justice for collection.

RESOLUTION 2019.05 -APPROVAL OF FINANCIAL REPORT

Presented by: Norm Schultz

Seconded by: Tyler Fetters

Passed: Unanimously.

To approve the Financial Report as of June 30, 2019.

ELECTION OF OFFICERS & REORGANIZATION

Mr. Andrews asked the Board to consider a Treasurer position to take care of financial matters. He noted there are still two vacancies. Chair Gantz commented that at the last meeting members voted to have eight members on the Board. Mr. Andrews stated the Board would need to draft an amendment referendum next spring if it wanted to reduce the number of Board members down to eight. Mr. Schultz noted that Jeremy may be interested in serving on the Board and will contact him. Mr. Hollabaugh stated that he would contact Dave Peters again regarding the matter. Mr. Andrews reviewed the Board's program order and found no information regarding officers. He will continue approving invoices for the Board.

RESOLUTION 2019.06 -ELECTION OF OFFICERS

Presented by: Norm Schultz

Seconded by: Wayne Hollabaugh

Passed: Unanimously.

To retain the existing officers.

NEW BUSINESS

Char Riley emailed all members a form for signature regarding management directives required by the Commonwealth for sexual harassment and IT use. Mr. Frecon requested that a copy of the form be mailed to him for signature.

There was discussion regarding grower topics for research projects.

Mr. Andrews exited the meeting at 10:08 a.m.

ADJOURNMENT

RESOLUTION 2019.07 -ADJOURNMENT

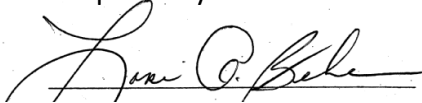
Presented by: Henry Frecon

Seconded by: Norm Schultz

Passed: Unanimously.

There being no further business, the meeting was adjourned at 10:11 a.m.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Lori A. Behe", written over a horizontal line.

Lori A. Behe

July 10, 2019