

PENNSYLVANIA POTATO RESEARCH PROGRAM BOARD MEETING
Minutes of the July 14, 2022 MS Teams Virtual Meeting

Public notice of the July 14, 2022 Pennsylvania Potato Research Program Board Meeting was given as stipulated by the Sunshine Law.

CALL TO ORDER

Mark Troyer, Chair, (via video) called the meeting to order at 9:20 a.m. Board members in attendance (in addition to Mr. Troyer) included Nolan Masser, Vice Chair (via telephone); Bryan Bender (via telephone); Keith Masser (via video); and Bryan Beck (via telephone).

Absent were Jonathan Blass, Secretary Treasurer; Valery Robbins; Mark Farabaugh; Joseph Farabaugh; and James Benschhoff.

Also attending via telephone were Patrick Andrews, Chief of Market Development; Holly Zarefoss, Administrative Assistant for Commodities; Lindsay Young, McConly and Asbury Accountants; and Adam Morris, Chief Esquire.

Nathan Tallman, Executive Director, Pennsylvania Cooperative Potato Growers, was also in attendance.

APPROVAL OF MEETING MINUTES

RESOLUTION 2022.7-APPROVAL OF MINUTES

Presented by: Bryan Beck

Seconded by: Keith Masser

Passed: Unanimously

To approve Minutes of the February 3, 2022 meeting.

ACCOUNTING UPDATE

Lindsay Young, McConly and Asbury Accountants, referred Board members to the Aging Summary Report and Balance Sheet as of May 31, 2022. Mr. Andrews noted \$40,000 in encumbrances missing from that report. Ms. Young reviewed the Profit and Loss Sheet as well.

POTATO ASSESSMENT REPORT

Holly Zarefoss, Administrative Assistant for Commodities, referred members to the Potato Assessment Report as of June 30, 2022 for further discussion.

Mr. Andrews noted the promotion of Holly Zarefoss to Administrative Assistant for Commodity Programs while still undertaking her former job.

RESOLUTION 2022.8-APPROVAL OF FINANCIALS

Presented by: Keith Masser

Seconded by: Bryan Beck

Passed: Unanimously

Motion to approve the Financial Reports as presented.

MCKONLY AND ASBURY CONTRACT RENEWAL

Mr. Andrews explained the McKonly and Asbury contract would need to be renewed this year and next year, and in the spring of 2024, the job would be bid out.

RESOLUTION 2022.9-APPROVAL OF MCKONLY AND ASBURY FEE INCREASE

Presented by: Keith Masser

Seconded by: Nolan Masser

Passed: Unanimously

Motion to approve \$10 per month fee increase for McKonly and Asbury. Mr. Andrews commented it is a reasonable fee request and recommended approval.

BUDGET 2022-2023

Ms. Young referred members to a visual screen for comparison and discussion of the 2021-2022 and 2022-2023 Budgets. It was noted that the Mid-Atlantic travel vouchers were not yet processed but would be sent to Ms. Young for attachment along with the \$40,000 research grant.

RESOLUTION 2022.10-APPROVAL OF BUDGET REPORT

Presented by: Keith Masser

Seconded by: Bryan Beck

Passed: Unanimously

To approve the 2022-2023 Budget as presented.

REVIEW RESEARCH TOPICS

Mr. Andrews noted survey results have just been received and would be sent to all members. He requested that members provide a list of things they would like to see added to RFPs for proposals. Ms. Zarefoss stated long term storage research and rustic varieties for PA are two suggestions for research topics received thus far.

NEW BUSINESS

The next meeting is scheduled for Wednesday at 7:30. There was further discussion of which members would attend in person.

ADJOURNMENT

RESOLUTION 2022.11-ADJOURNMENT

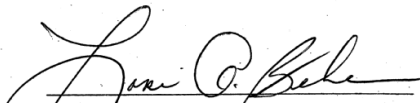
Presented by: Bryan Beck

Seconded by: Keith Masser

Passed: Unanimously

To adjourn the meeting.

There being no further business, the meeting was adjourned at 9:53 a.m.



Lori A. Behe

July 14, 2022