

**PENNSYLVANIA POTATO RESEARCH PROGRAM BOARD MEETING**  
**Minutes of March 9, 2023**  
**MS TEAMS Special Virtual Board Meeting**

Public notice of the March 9, 2023 Pennsylvania Potato Research Program Special Board Meeting was given as stipulated by the Sunshine Law.

**CALL TO ORDER**

Mark Troyer, Chair, called the meeting to order at 10:06 a.m. Board members in attendance (in addition to Mr. Troyer) included Nolan Masser, Vice Chair; Jonathan Blass, Secretary/Treasurer; Bryan Bender; and Keith Masser.

Absent were Valery Robbins, Mark Farabaugh, Joseph Farabaugh, Bryan Beck, and James Benschhoff.

Also attending were Patrick Andrews, Chief of Market Development; Holly Zarefoss, Administrative Assistant for Commodities; Adam Morris, Esquire, Board Counsel; Lindsay Young, Senior Manager, McKonly and Asbury Accountants; and Jenny Groff, Clerk II.

**INCREASE IN ASSESSMENT FEES**

Chair Troyer opened discussion with regard to an increase in assessment fees and what the Board needs to do to achieve that.

Mr. Andrews noted that the option for increasing the assessment fees for this year is not possible as the vote was cast in the current year which is deemed as not appropriate. He noted further that a motion is necessary to amend the program order to increase the assessment dollars from \$8 to \$10 per acre beginning in the marketing year 2024.

**RESOLUTION 2023.06-INCREASE IN ASSESSMENT FEES**

Presented by: Bryan Bender

Seconded by: Keith Masser

Passed: Unanimously

To increase the assessment dollars from \$8 to \$10 for the 2024 season.

**MCKONLY & ASBURY 2023-2024 ACCOUNTING FEE INCREASE**

Mr. Andrews suggested that fee increase mechanisms be stipulated clearly in the next contract created next year. He noted the firm is requesting a \$10 per month increase, \$125 per month or \$1,500 per year, an overall increase of \$120 per year. Mr. Andrews indicated renewals are up after this year so next year it must be bid out.

**RESOLUTION 2023.07-INCREASE IN ASSESSMENT FEES**

Presented by: Keith Masser

Seconded by: Jonathan Blass

Passed: Unanimously

To approve McKonly & Asbury for one year and grant the increase in accounting fees.

**ADJOURNMENT**

**RESOLUTION 2023.08-ADJOURNMENT**

Presented by: Keith Masser


Seconded by: Jonathan Blass

Passed: Unanimously

To adjourn the meeting.

There being no further business, the meeting was adjourned at 10:12 a.m.

Respectfully submitted,

  
Karissa Kross, March 9, 2023