

**POTATO RESEARCH PROGRAM BOARD MEETING**  
**Minutes of the July 11, 2019 Board Meeting**  
**2710 West Pine Grove Road**  
**Gate K**  
**Pennsylvania Furnace, PA 16865**

Public notice of the July 11, 2019 Pennsylvania Potato Research Program Board Meeting was given on June 12, 2019, as stipulated by the Sunshine Law.

**CALL TO ORDER**

Mark Troyer, Chair, called the meeting to order at 10:13 a.m. Board members in attendance (in addition to Mr. Troyer) included Nolan Masser, Vice Chairman (via telephone); Jonathan Blass, Mark Farabaugh, Joseph Farabaugh, Bryan Bender. Absent were Clair King, Keith Masser, and Bryan Beck.

Attending were Patrick Andrews, Board Liaison to the Department of Agriculture; Laura England, PA Department of Agriculture Designee; Char Riley, Administrative Assistant, Commodities and Marketing; Morgan Sheffield, Specialty Crop Block Grant Program; Lindsay Young, Accountant (via telephone); and Dr. Xinshun Qu, Michael Peck, Bob Leiby and Nathan Tallman, Pennsylvania Cooperative Potato Growers (via telephone).

Chair Troyer requested introductions from those in attendance as well as updates from growers on their seasons thus far.

**APPROVAL OF JANUARY 31, 2019 MEETING MINUTES**

**RESOLUTION 2019.05-APPROVAL OF MINUTES**

Presented by: Bryan Bender

Seconded by: Jonathan Blass

Passed: Unanimously

To approve Minutes of the January 31, 2019 meeting.

**FINANCIAL REPORT**

Lindsay Young, Senior Manager, McKonly and Asbury Accountants, introduced herself to the Board and referred members to the Income Statement for the period July 1, 2018 through June 30, 2019 for further discussion. She highlighted some adjustments that would need to be made to the financial report. Ms. Young requested to review a copy of the 2018-2019 Budget.

## **ASSESSMENT COLLECTIONS/AUDIT REPORT**

Lindsay Young, Accountant, referred members to the Potato Assessment Report as of July 9, 2019, for further discussion of the amounts collected for the 2017 and 2018 marketing seasons and the amount collected thus far for the 2019 marketing season. Ms. Young stated the audits are moving forward with Garcia and Company.

## **APPROVAL OF ASSESSMENT COLLECTIONS/AUDIT REPORT**

### **RESOLUTION 2019.06-APPROVAL OF ASSESSMENT COLLECTIONS/AUDIT REPORT**

Presented by: Jonathan Blass

Seconded by: Bryan Bender

Passed: Unanimously

To approve the Assessment Collections and Audit Report.

## **APPROVAL OF FINANCIAL REPORT**

### **RESOLUTION 2019.07-APPROVAL OF FINANCIAL REPORT**

Presented by: Joseph Farabaugh

Seconded by: Jonathan Blass

Passed: Unanimously

To approve the Financial Report.

## **ELECTION OF OFFICERS AND REORGANIZATION**

Mark Troyer, Chairman, noting his term as Chairman had officially expired, turned the meeting over to Char Riley for election of officers and reorganization.

Bryan Bender nominated Mark Troyer to the position of Chairman. The nomination was seconded by Jonathan Blass. Jonathan Blass made a motion to close nominations. The motion was seconded by Mark Farabaugh and passed unanimously.

Mark Troyer, Chairman, resumed his duties as Chairman, and opened the floor for nominations of Vice Chairman. Jonathan Blass nominated Nolan Masser to the position of Vice Chairman. The nomination was seconded by Mark Farabaugh. Bryan Bender made a motion to close nominations. The motion was seconded by Jonathan Blass and passed unanimously.

The floor was opened for nominations of Secretary Treasurer. Mark Farabaugh nominated Jonathan Blass. The nomination was seconded by Bryan Bender. Mark Farabaugh made a motion to close nominations. The motion was seconded by Bryan Bender and passed unanimously.

The floor was opened for nominations of the vacant seat. Valery Robbins, Barnett Farms; Jerry Barnett, Ulysses, PA; and Kelly Hite, Loretto, PA were nominated.

Nolan Masser exited the meeting at 10:41 a.m. and re-entered at 10:42 a.m.

Valery Robbins was nominated for the position. Ms. Riley will discuss the nomination with Mr. Andrews, and a formal letter will be sent to Secretary Redding who will accept the nomination.

## **2019 RESEARCH PROJECT PROPOSALS**

### **PSU Proposal Regarding the PA Regional Potato Germplasm Evaluation Program Update**

Xinshun Qu, Principal Investigator, Department of Plant Pathology & Environmental Microbiology, Pennsylvania State University, and Michael Peck, Department of Plant Pathology & Environmental Microbiology, Pennsylvania State University, provided the Board with an update on the research farm.

Dr. Peck noted three locations for plot designs for new potato varieties and discussed the types of varieties that would be planted at these locations. He questioned whether any Board member desired a certain potato variety planted or other programs to consider. There was further discussion regarding those matters as well as comments from Dr. Qu.

## **MANAGEMENT DIRECTIVES**

Ms. Riley referred Board members to two different management directives for signature, one from IT and one for sexual harassment.

## **SCHEDULE NEXT MEETING DATE**

January 30, 2020 is the next scheduled meeting date. A confirmation would be sent to all members.

## **BOARD EXPENSE VOUCHERS**

Members were requested to fill out and return expense/travel vouchers.

## **ADJOURNMENT**

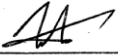
### **RESOLUTION 2019.08- ADJOURNMENT**

Presented by: Jonathan Blass

Seconded by: Bryan Bender

Passed: Unanimously

There being no further business, the meeting was adjourned at 11:08 a.m.



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July 11, 2019