

PENNSYLVANIA APPLE PROGRAM BOARD SPECIAL MEETING
Minutes of the March 17, 2023 MS TEAMS Virtual Special Meeting

Public notice of the March 17, 2023 Pennsylvania Apple Program Board Special Meeting was given as stipulated by the Sunshine Law.

CALL TO ORDER

David Peters, Chairman, called the meeting to order at 9:03 a.m. Board members in attendance included Ellie Vranich, Treasurer; Mark Boyer; Benjamin Keim; Carolyn McQuiston; and Patrick Andrews, Chief of Market Development, PDA.

Also present: Adam Morris, Esquire, Chief Counsel; and Holly Zarefoss, Administrative Assistant for Commodities.

VICE CHAIR, GARY FAULKNER

Chair Peters requested a moment of silence to remember Vice Chair of the Board, Gary Faulkner, who passed away in January of 2023. Ms. Vranich offered to send a card to Gary's wife on behalf of the Board.

There was discussion about the vacancy on the Board. Ms. Zarefoss will send a list of the current apple producers to the Board for consideration to fill this vacancy.

ACCOUNTING FEE INCREASE

Ms. Zarefoss explained that McKonly & Asbury's contract is due to expire June 30, 2023 and that the firm is requesting a service fee increase from \$290/month to \$320/month during the contract period of July 1, 2023 – June 30, 2024.

RESOLUTION 2023.06-APPROVAL OF FEE INCREASE

Presented by: Ellie Vranich

Seconded by: Carolyn McQuiston

Passed: Unanimously

To approve continuation of McKonly & Asbury's accounting service contract through June 30, 2024 with the proposed fee increase.

APPLE PRODUCER LIST

Ms. Vranich asked if PDA is able to get a list of apple producers who have purchased crop insurance from SHAP in an effort to find producers who are not paying into the PA Apple Program. Mr. Andrews will look into this. The Board also mentioned that they have yet to review

the list that was sent to them after the January 31, 2023 meeting.

ADJOURN

RESOLUTION 2023.07-ADJOURNMENT

Presented by: Ellie Vranich

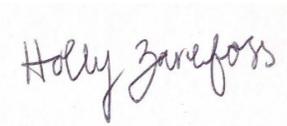
Seconded by: Carolyn McQuiston

Passed: Unanimously.

To adjourn the meeting.

There being no further business, the meeting was adjourned at 9:16 a.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Holly Zarefoss". The signature is written in black ink on a light-colored background.

Holly Zarefoss

March 17, 2023